



Sri Vidyodaya Foundation [R.] Trust
VIDYODAYA LAW COLLEGE

(Affiliated to the Karnataka State Law University Hubli & Recognised by the B.C.I)
ACCREDITED With B++ Grade by NAAC



Opp. Govt. Hospital, B.H.Road, TUMKUR-572102.

E-mail : vidyodayalawcollege@gmail.com

Website : vidyodayalawcollege.in



AQAR 2023-24

Criterion 6 – Governance, Leadership and Management

Key Indicator – 6.5 Internal Quality Assurance System

Metric No- 6.5.2. The institution reviews its teaching learning process, structure and methods of operations, learning outcomes at periodic intervals through IQAC set up as per the norms for the improvement of various activities.

Submitted to

THE NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

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Internal Academic and Administrative Audit-
for the Academic year 2023-2024

The institution has ensures implementation of academic policies for sustaining quality. The IQAC with the support of Principal design and monitor integrated framework in the form of structured course file, academic record, daily class conduction record, daily course coverage report by referring timetable, lesson plans and teaching dairy reports. Principal and Academic Committee members evaluate effectiveness of teaching methods framed by the IQAC. The academic implementation monitored by the IQAC as follows;

1. Allocation of subjects and Preparation of Time Table before the commencement of Academic year.
2. All the faculty members submit their lesson plans for conducting the theoretical classes to the Academic Committee.
3. The lessons plans are verified in accordance with the syllabus of the Karnataka State Law University.
4. All faculty members maintain teaching lesson diaries maintain regularly.
5. The lesson plans and teaching diaries periodically monitored by the Principal and Academic Committee.
6. The Academic Committee decides to prepare the time table to conduct the Internal Assessment Tests as per the syllabus.
7. Clinical Courses of internal examinations are conducted by the Course teacher as the KSLU syllabus.
8. At the end of semester, if the syllabus could not be covered as per the schedule the teachers take extra classes to cover the syllabus.

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9. The Head of the institution also reviews the various academic activities.

10. The Head of the Institution holds the faculty meeting and guides the faculty members.

ACADEMIC AND ADMINISTRATIVE AUDIT- 2023-24

About AAA

The aim of Academic and Administrative Audit is to evaluate the performance of the Institution and give suggestions for further improvement of the quality of teaching, research, administration, and curricular and extra-curricular activities.

Objectives of AAA:

1. To understand the existing system and assess the strengths and weaknesses of the institution, Administrative Unit and to suggest the methods for improvement and for overcoming the weaknesses.
2. To identify the existing administrative mechanisms and to identify the opportunities for academic reforms, administrative reforms and examination reforms etc.
3. To evaluate the mobilization and utilization of financial resources.
4. To suggest the methods for continuous improvement of quality keeping in mind criteria and reports by NAAC and other bodies.

AAA Methodology:

Institution has a Committee to conduct and review activities in the institution. The review process is usually carried out by internal committee members and the external academicians. As a part of the audit process, the IQAC has

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structured a proforma for the evaluation based on the Criteria specified by NAAC. The criteria-wise evaluation of the institution includes:

1. Curriculum
2. Teaching Learning Process
3. Examination and Evaluation system
4. Result
5. Other activities
6. Infrastructure
7. Administration

CONSTITUTION OF ACADEMIC AND ADMINISTRATIVE AUDIT

SL.NO.	COMPOSITION	NAME
1.	Principal	Dr. A. Narayanaswamy
2.	Senior Faculty Member	Smt. ShamaSyedi
3.	Representatives from Management	Sri. H. S. Raju
4.	Representatives from Administration	Sri. Nataraja Office staff
5.	External Member	Thippeswamy. H
6.	IQAC Coordinator	Sri. Nataraja. G.Y.

DETAILS OF THE INSTITUTION

Name	Vidyodaya Law College
Address	B.H.Road, Tumakuru, Pin Code -572102
City	Tumakuru
State	karnataka
Website	Vidyodayalawcollege.in
Year of Establishment	1958
Name of the Principal	Dr. A. Narayanaswamy
Name of the affiliating	Karnataka State Law University, Hubballi

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University	
Name of the Statutory Authority	Bar Council of India

Details of Recognition/Approval by the statutory bodies

Statutory Regulatory Authority	Recognition/ approval details of institution	Day, Month and Year	Validity
1.BCI	BCI/D/838	23-03-2022	2023-24
2.KSLU	2714/2023-24	11-01-2024	2023-24

Details of the Programmes offered by the College

Sl No	Programme	Name of the Programme/ Course	Duration	eligibility	Medium of instruction	Sanctioned strength of the students	No. Students admitted
1	U.G	3 year LL.B	3 year	Any Degree	English/ Kannada	180	180
2	U.G	5 year B.A,LL.B	5 year	10+2/PU C	English/ Kannada	120	120

Details of Number of Teaching and Non-Teaching staff in the College

	Teaching	Designation	Male	Female	Non-teaching	Male	Female
Permanent	18	Asst. Prof	12	06	13	11	02
Part-time	11	Guest Lecturer	08	03	05	04	01
Total	29		20	09	18	15	03

Qualification of the Teaching staff

Highest qualification	Assistant professor		Total
	Male	Female	
Ph.D	06	01	07

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Numbers of the students admitted to the various programs in the college 2023-24

Programme	Year 1		Year 2		Year 3		Year 4		Year 5	
	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female
3 year LL.B	113	67	102	58	102	42	-	-	-	-
5 year B.A. LL.B	50	70	59	57	49	50	52	36	38	41

CRITERIA 1:- CURRICULAR ASPECTS

SL. NO.	DESCRIPTION	DATA		
1	Academic Calendar	YES		
2	Subject Allotment	YES		
3	Workload of the faculty	YES		
4	Internal Examination	YES		
5	Teachers of the institution participation in	BOS	Question paper setting	Evaluation
		NIL	YES	YES
6	Programmes in which elective courses system has been implemented	3 years LL.B.	YES	
		5 years B.A. LL.B.	YES	
7	Add on or value added courses/certificate programs	No. of course	Number of students	
		1	28	
8	Courses that have Experimental learning	3 year LL.B	5 year B.A. LL.B	
	Students undertaking moot courts, court visit, arbitration /meditation/claint/counciling exercises and internship in law and firms/NGO's/judicial/clerkship etc.	YES	YES	
9	Feedback about the curriculum	YES		

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CRITERIA 2:- TEACHING – LEARNING AND EVALUATION

SL. NO.	DESCRIPTION	DATA					
		Programme	SC	ST	OBC	GM	TOTAL
1.	Number of students admitted	3 Years LL.B/ 5 Years B.A. LL.B	80	16	169	35	300
2.	Student full time ratio	Number of students	Number of full time teachers		ratio		
		986	15		66:01		
3	Ratio of faculty mentors to students	Number of students	Number of mentors		ratio		
		986	16		60:01		
4	Number of full time teachers with Ph.D	Male	Female		total		
		06	01		07		
5	Total experience of full time teachers in the institution	Number of full time teachers	Total experience of full time teachers				
		15	230				
6	Average pass percentage of students	Number of students	5 Years B.A. LL.B		3 Years LL.B		
	Appeared	205	73		142		
	Pass	97 (47.31%)	36 (49.31%)		61 (43%)		

CRITERIA 3:- RESEARCH, INNOVATION AND EXTENSION

SL. NO.	DESCRIPTION	DATA	
1	Total number of Seminars/ Conference/ Workshop/Training Programme	Self Financed	Funded
		Nil	01
2	Number of Teachers recognized as Research Guides	Nil	Nil
3	Number of papers published per Teacher and number of Books and Chapters in edited Values	Number of Papers	Number of Books
		04	Nil
4	Extension and outreach activities	Number of Programmes	Number of Students participated

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		20	276
5	Number of MOUs	00	

CRITERIA 4:- INFRASTRUCTURE AND LEARNING RESOURCES

SL. NO.	DESCRIPTION	DATA			
1	Campus	Campus area 70 * 285 Feet			
2.	Infrastructure and Physical facilities	Number of Class Rooms-12	Number of Seminar / Meet Court Halls	Number of Smart Class	
		With ICT	Without ICT	Seminar hall-1	Nil
		10	13	Meet Court Hall-1	
3	Number of Computers and printers	Per Student	Faculty	Office	
		44	03	10	
4	Wi-fi	Whole Campus			
5	Finance for infrastructure	-			
6	Library	Library Services	Existing-2023-2024	Newly added 2023-2024	Total
		Text Books/ Reference Books/ Journals	17911	332	17911
		E-books	N-List 5900-00	-	
		E-Journals	127450	-	
		CD	-	-	
		News papers	14	-	
		Amount Spend for Books	58231.80 /-		
Total		191582/-			

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CRITERIA 5:- STUDENTS SUPPORT AND PROGRESSION

SL. NO.	DESCRIPTION	DATA		
1.	Students benefited by Scholarship	Institution Sponsored	Government	NGO
		YES	YES	NO
2	Capacity building and Skill enhancement initiatives	Number	Number of Students Participated	
		14	1304	
3	Guidance for Competitive Examinations and Career Counseling	Number	Number of Students Participated	
		10	870	
4	Students Grievances	Students Grievances	ragging	Sexual Harassment
		16	-	-
5	Placements	-		
6	Student's Progress in	Enrolment in State Council	Higher Education	Competitive Examinations
		YES	YES	YES
7	Sports / Culture	Organized	Participated	Achieved
		NO	124	
08	Other Competitions			
09	Alumni	Meets	Contributions	Any other
		NO	203,000	

CRITERIA 6: GOVERNANCE, LEADERSHIP AND MANAGEMENT

SL. NO.	Description	Data		
1.	Strategic/ Prospective Plan	Short term		Long term
		No		No
2.	Committees and Cells	Committees	Cells	Clubs
		22	05	02
3.	E-governance	Exam	Finance	administration
		YES	YES	YES
4.	Teachers Provided with Financial support	Number of Teachers		Total Amount
		1		2502 /-
5.	Faculty Development Programmes	Number of FDPs organized in the institution		Number of Faculties in other Colleges

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		00	03
6.	Appraisal System	For faculty YES	For Staff YES
7.	Financial Audit	Internal -	External YES
8.	IQAC	Meeting YES	Activities YES
9.	Quality Assurance initiatives	1. Regular IQAC Meetings	

CRITERIA 7: INSTITUTIONAL VALUES AND BEST PRACTICE

SL. NO.	DESCRIPTION	DATA				
1	Gender Equity and sensitization	Activities		Facilities		
		6		Sanitary Vending Mechines-2 CCTV ID Cards Common Room		
2	Alternate Sources of Energy and Energy Conservation.	Solar Energy				
3	Management of degradable and non degradable waste	Solid	Liquid	Biomedical	E-Waste	Recycling
		YES	YES	NO	NO	NO
4	Water Conservation facilities	Rain water harvesting	Bore well Recharge			Water Recycling
		YES	NO			NO
5	Green Campus initiative	YES				
6	Quality Audits	Green	Energy	Environment	Awards	Activities
		NO	YES	NO	YES	YES
7	Disable friendly campus	YES				
8	Activities to Sensitize Constitutional Obligations	Number of Activities	Number of Students		Number of Staff	
		9	-		-	
9	Code of Conduct	Teachers	Students	Administers	Staff	Uploaded
		Yes	Yes	-	Yes	yes
10	National	12				

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	Commemorative days		
11	Best Practice	Best Practice-1	Best Practice-2
		Nyaya Abhaya Hast	Blood Camp
12	Distinctiveness	Student Union Election	

2. REPORTS OF THE AAA COMMITTEE:

CATEGORY	DESCRIPTION	AVAILABLE	
		YES	NO
Approval		YES	NO
	Approval of BCI	YES	
	Affiliation of all Programmes by the University	YES	
	2 (f) and 12 (B) of UGC	YES	
Governance	Sri Vidyodaya Foundation (R.) Trust	YES	
	Board of Governing Council	YES	
	Proceedings of Board of Governing Council	YES	
	IQAC and its Proceedings	YES	
	Faculty Meetings	YES	
	Meetings of Committees/ Cells/Clubs	YES	
Committees and Cell	List enclosed	YES	
Faculty and Staff	List enclosed	YES	
Facilities	Notice Boards	YES	
	Sufficient Class Rooms	YES	
	Computer Lab	YES	
	Faculty Chambers	YES	
	Moot Court	YES	
	Sports Facilities	YES	
	Cultural Activities	YES	
	ICT Enabled Class Rooms	YES	
	Disabled friendly Campus	YES	


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Library up gradation	YES	
Biometric Attendance system	YES	
Institution website	YES	
Student Scholarship details	YES	
Budget and Audit Report	YES	
Alumni Association	YES	
Service and other Registers	YES	
Lift/ Elevator	YES	
Fire extinguisher	YES	
CCTV Security	YES	
First Aid	YES	
Canteen Facilities	YES	
Vehicle Parking	YES	
Xerox facilities	NO	
Back up electric Supply Batteries/ Generator	YES	
Drinking Water Supply	YES	
Sewage disposal system with MOU	YES	
Solid waste Management	YES	
E-waste Management	NO	
Rain water harvesting	YES	
Green Campus initiatives	YES	
Rest Room for Ladies	YES	

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ACADEMIC AND ADMINISTRATIVE AUDIT (AAA)
FOR THE ACADEMIC YEAR- 2023-2024

The members of Academic and Administrative Audit Committee on 08-08-2023 conducted the AAA of Vidyodaya Law College, Tumakuru for the Academic Year 2023-2024.

The following observations made by the Auditors:

1. Existence of the Faculty Mentor and Student Mentor system.
2. Slow learners are encouraged by conducting Remedial Classes.
3. Suggested to encourage and facilitate for research publications and activities.
4. To update Open Access Library system.
5. Effective involment of students in extracurricular activities.
6. To build a strong Alumni Association.
7. To utilize NGOs/ Corporate sector to build the infrastructure.

Composition of AAA Committee

SL.NO.	COMPOSITION	NAME
1.	Principal	Dr. A. Narayanaswamy
2.	Senior Faculty Member	Smt. ShamaSyedi
3.	Representatives from Management	Sri. H. S. Raju Managing Trustee
4.	Representatives from Administration	Sri. Nataraja Office Staff
5.	External Member	Thippeswamy. K. H
6.	IQAC Coordinator	Sri.Nataraja. G.Y

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3. AAA PEER TEAM REPORT ON CRITERIA ASPECTS:

AAA Peer Team Report		
SL.NO.	CRITERIA	OBSERVATION ON KEY REPORT
1.	Criteria 1	<ul style="list-style-type: none"> To undergraduate to programme offered Add on course are offered Curriculum is designed by KSLU Hubballi. Academic plan is prepared To access the quality of a curriculum delivery student feedback is taken at the end of each semester College obtained feedback from the stake holders on curriculum and feedback forms on curriculum are analyzed and consolidated report.
2.	Criteria 2	<ul style="list-style-type: none"> Admission intake is full and admission desk is established, and comprehensively provide multiple solution to all the queries and enquires regarding the admission. Prospects of the college with details of the programme is printed every year and distributed to all the students at the time of admission. Experience and dedicated faculty is adequate as per student ratio. The college focuses the promotion of quality teaching, learning to acquire knowledge and skill and it also promotes research and self evaluation. Mentor and mentee system is maintained. ICT is adequately used by the faculty Internal assessment is transparent and any grievances relating to it will be solved effectively. Course and programme outcomes are described. The teaching staff organizes remedial class for slow learners.
3	Criteria 3	<ul style="list-style-type: none"> Considerable number of seminar, workshop and guest lecture work conduct to update the knowledge of the students and faculty members. No grants have been received from the govt. and non govt. for research. Seminar/conferences/workshops are conducted by the institution with self finance. No teachers have been recognized as research guides. Number of papers published by teachers is adequate. Extension and outreach activities are carried out. Adequate number of MOUS are signed with various organization

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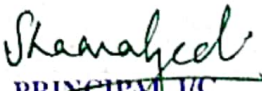


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4	Criteria 4	<ul style="list-style-type: none">• Institution has adequate infrastructure facility for teaching and learning including ICT.• The entire college campus CCTV surveillance thereby ensuring the safety of the students.• Adequate facility for sports and cultural activity.• Library is automated with Easylib web version 6.4a.• Legal Databases available, CDJ Law Journal, Manupatra, N-List.• College has high speed internet facility• Expenditure for infrastructure augmentation is appraisable.
5	Criteria 5	<ul style="list-style-type: none">• Alumni association got registered.• Various grievance redressal cells are effectively functioning.• Students are benefited by scholarships.• Career guidance is offered.• No placement.• No cultural programmes organized
6	Criteria 6	<ul style="list-style-type: none">• IQAC is in place and it holds regular meeting which stakeholders.• Vision and mission of the institution its described adequately.• The college decentralizes the curriculum and co curriculum, cells and clubs.• Faculty members are provided with financial support to attend conference/workshop.• Various Administrative and faculty development programmed were organized.• Appraisal system in place.• Internal and external audit is conducted.
7	Criteria 7	<ul style="list-style-type: none">• Various gender equity and sensitization programme are conducted.• Degradable and non degradable waste management.• Water conservation facility is available in the campus.• Green campus initiatives are undertaken.• College campus is disabled friendly.• Code of conduct is in place.• To best practices are adopted by the college


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